

**AGENDA**  
**LEWIS COUNTY FIRE DISTRICT #2**  
**Commissioners Meeting**  
**April 16, 2024, 5:00 p.m.**

- Call Meeting to Order - flag salute
- Public Recording of Meeting
- Approval of Agenda
- Public Comment
  
- Reading & Approval of Minutes March 20, 2024 Regular Meeting
  
- Purchase Order Requests
- Review of Operating Expenses - Approval of Transmittal
- Approval of Transfer of Funds - Umpqua Bank
- Approval of March Payroll - Payroll Checks Signed by Chairman Moore
- Approval to be process April payroll when available
- Collection-Charity Accounts
  
- Financial Fund Reports
  - March Balance LC Treasurer
  - Current Balance Umpqua Bank
  - Systems Design Collection 2022
  - Systems Design Collection 2023
  - Systems Design Collection 2024
  - YTD Budget Review
  
- Chiefs Report
  - Call Volumes: Jan-Mar 2023 = **203**      Jan-Mar 2024 = **227**
  
- Unfinished Business
  - Capital Facilities Needs Assessment & Impact Fees
  - Employee Handbook; Sharing PTO/Sick Accrual
  - 2024 ALS Agreement w/ Lewis Co. Fire District 15
  
- New Business
  - Springbrook (BIAS) Secondary User
  - Food & Drink Policy
  - Whistle Blower Policy
  - Records Request Policy
  - Southwest Fire Commissioners meeting – May 1, 2024 Clark/Cowlitz Fire Rescue – Ridgefield, WA
  
- Good of the Order
  - 2024 Cheese Days; Open House
  
- Adjournment

*Next scheduled meeting May 21, 2024 – 5:00 p.m. Main Station*