

AGENDA
LEWIS COUNTY FIRE DISTRICT #2
Commissioners Meeting
February 20, 2024, 5:00 p.m.

- Call Meeting to Order - flag salute
- Public Recording of Meeting
- Approval of Agenda
- Public Comment

- Reading & Approval of Minutes
 - January 17, 2024 Regular Meeting, January 25, 2024 Special Meeting & January 31, 2024 Special Meeting

- Purchase Order Requests
- Review of Operating Expenses - Approval of Transmittal
- Approval of Transfer of Funds - Umpqua Bank
- Approval of January Payroll - Payroll Checks Signed by Chairman Moore
- Approval to be process February payroll when available
- Collection-Charity Accounts:

- Financial Fund Reports
 - o January Balance LC Treasurer:
 - o Current Balance Umpqua Bank:
 - o Systems Design Collection 2022:
 - o Systems Design Collection 2023: Billed;
 - o Systems Design Collection 2023: Billed;
 - o YTD Budget Review

- Chiefs Report
 - o Call Volumes: January 2023 = 77 Jan 2024 = 71

- Unfinished Business
 - o Levy Lid Lift
 - o Capital Facilities Needs Assessment & Impact Fees

- New Business
 - o Purchase Order Policy
 - o Resolution 2024-001; Authorized Signers
 - o Resolution 2024-002; Travel Reimbursement
 - o New Hire Status; Full-Time Firefighter/EMT
 - o MSO (Medical Services Officer)
 - o WFCA 2024 Training Travel Reimbursement
 - o Employee Handbook Updates

- Executive Session
 - o RCW 42.30.110(1)(g) 30-minutes

- Good of the Order
 - o 2024 First Responder Appreciation Dinner

- Adjournment

Next scheduled meeting March 20, 2024 – 5:00 p.m. Main Station