

**LEWIS COUNTY FIRE DISTRICT #2
COMMISSIONERS SPECIAL MEETING MINUTES
April 26, 2023 - 5:00 p.m.**

IN ATTENDANCE

<u>Commissioners</u>	<u>Chief/Asst. Chief</u>	<u>Office Staff</u>	<u>Visitors/Zoom</u>
Jacqui Spahr	Chief Dorothy	Jacqueline Ibarra	See Sign-In Sheet
Bill Moore	Chris Davidson		
John Borte			

CALL MEETING TO ORDER

The meeting was called to order by Chairman Moore at 5:00 p.m. Chairman Moore led in the Pledge of Allegiance.

RECORDING OF MEETING

None

APPROVAL OF AGENDA

Chairman Moore called for a motion. Commissioner Borte made a motion to approve the agenda. Commissioner Spahr seconded the motion. Motion carried.

BUSINESS FOR DISCUSSION

Resolution 2023-01: The Board reviewed Resolution 2023-01; Updating Billing Rates for Ambulance Transport Services. Chairman Moore called for a motion. Commissioner Spahr made a motion to approve Resolution 2023-01 as presented. Commissioner Borte seconded the motion. Motion carried.

Resolution 2023-02: The Board reviewed Resolution 2023-02; Updating Public Safety or Fire Emergence Incident Mitigation Cost Recovery. Chairman Moore called for a motion. Commissioner Spahr made a motion to approve Resolution 2023-02 as presented. Commissioner Borte seconded the motion. Motion carried.

Resolution 2023-03: The Board reviewed Resolution 2023-03; Authorizing the Negotiation and Purchase of Equipment (Procurement of Sea Doo and Trailer). Chairman Moore called for a motion. Commissioner Spahr made a motion to approve Resolution 2023-03 as presented. Commissioner Borte seconded the motion. Motion carried.

Tucker Road Rental / DNR: Chief Dorothy reported that DNR is still expressing interest in renting the residence for seasonal firefighters. The Board discussed a negotiated rate of \$1,600.00 per month during occupancy, and \$500.00 per month while unoccupied, to include appliances and utilities, with a maximum of four tenants and a 1-year contract. Chief Dorothy will present to DNR and report back to the Board at the next meeting.

Pay Scale Addition to Employee Handbook: Secretary Ibarra presented the added section to the Employee Handbook regarding the Duty Personnel Pay Scale as follows;

Base Pay Scale for Full-Time Firefighter/EMT Employees

Years / Base Pay

Starting Wage: To be determined by the Board of Commissioners

2-3 Years: \$1.00/Hourly Increase

4-5 Years: \$1.00/Hourly Increase

6-7 Years: \$1.00/Hourly Increase

Pay scale increases will be immediately effective on the anniversary of the hire dates and will not be in lieu of Cost-of-Living raises.


Chairman Moore called for a motion. Commissioner Borte made a motion to approve the following verbiage to be added to the Employee Handbook. Commissioner Spahr seconded the motion. Motion carried.

Ambulance Purchase: Chief Dorothy presented the most updated quote for the ambulance of \$235,448.00 plus tax. Financing options were reviewed at the previous Commissioner meeting. Chairman Moore called for a motion. Commissioner Spahr made a motion to purchase the ambulance in full without financing. Commissioner Borte seconded the motion. Motion carried.

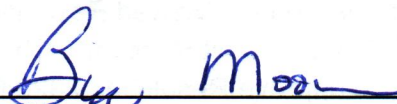
ADJOURNMENT

Commissioner Borte made a motion to adjourn the meeting. Chairman Moore seconded the motion. Meeting adjourned at 6:11 p.m.

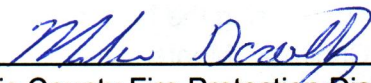
These being the minutes of the April 26, 2023, Lewis County Fire District 2 Commissioners Meeting approved on the date May 11, 2023.



Prepared by:
Jacqueline Ibarra, District Secretary



Lewis County Fire Protection District 2 by:
Bill Moore, Chairman



Lewis County Fire Protection District 2 by:
Mike Dorothy, Fire Chief



Lewis County Fire Protection District 2 by:
John Borte, Commissioner



Lewis County Fire Protection District 2 by:
Jacqui Spahr, Commissioner